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HARYANA GOVERNMENT

REVENUE AND DISASTER MANAGEMENT DEPARTMENT

Notification

The 15th January, 2021

No. 14138-CFMS-R-2-2021/350.—

Haryana Land Records Manual

Chapter 7 – The Record of Rights

1. In the Haryana Land Records Manual, after sub clause (ix) of clause (9) of para 7.42 pertaining to special instructions relating to the jamabandi, the following shall be inserted, namely:-
 - (x) A note showing the complete list of khasra numbers in various notifications issued from time to time under the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (Central Act No. 30 of 2013), The Haryana Development and Regulation of Urban Areas Act, 1975 (Haryana Act No.8 of 1975), The Punjab Scheduled Roads and Controlled, Areas Restriction of Unregulated Development Act, 1963 (Punjab Act No.41 of 1963), The Indian Forest Act, 1927 (16 of 1927), The Forest (Conservation) Act, 1980 (Central Act No. 69 of 1980), The Mines and Minerals (Development and Regulation) Act, 1957 (Central Act No. 67 of 1957) and The Punjab Land Preservation Act, 1900 (Punjab Act No.II of 1900), as applicable to Haryana, shall be made in the remarks column of jamabandi by the Patwari in his own copy as well as Web-HALRIS system of the Tehsil/Sub-Tehsil from roznamchawaquati or online system of the concerned Department. Field Kanungo shall verify 100%, Circle Revenue Officer 25%, SDO (Civil) 5% and District Revenue Officer 2% of such entries.
2. In the said Manual, after Para 7.62 pertaining to seeking of detailed jamabandi by revenue officers, the following para shall be inserted, namely 7.62A :-
 - (i) Patwari Halqua shall be 100% responsible for entering in web HALRIS system all uncontested and contested sanctioned mutations including appellate orders in mutations, sanctioned farad badars and vital entries of Roznamchawaquati e.g. hypothecation of land etc and various orders of revenue officers and courts at least once a week in each revenue estate in his/her circle. Likewise, changes made in kind of land and girdawari i.e. rent and possession during the preceding five years of each revenue estate for which a detailed jamabandi is to be drawn shall be 100% entered well upto 15th June of the year of jamabandi.

- (ii) Field kanungo shall 100% verify the entries made in web HALRIS system by the Patwari, as mentioned in sub para (i) above at least once a fortnight in each revenue estate under his charge.
- (iii) Circle Revenue Officer shall check at least 25% entries in web HALRIS system of mutations, farad badars, entries Roznamchawaquati regularly in each revenue estate. He will also check entries made in web HALRIS system of changes made in girdawari i.e. rent and possession and kind of land well before 15th June in the revenue estates for which a detailed jamabandi is to be drawn in the extent of 25% at least.
- (iv) SDO (Civil) shall be responsible for checking entries made to the extent of atleast 5% in each revenue estate regularly.
- (v) DRO will check at least 2% of the total entries made in the district in web HALRIS system.
- (vi) All the above officers/officials shall keep a record of requisite certificate and Sadar Kanungo/Kanungo office of the Tahsildar which will keep proper transparent records of the same.
- (vii) Any non compliance of above as well as sub-clause (x) of clause (9) of para 7.42 shall invite strict disciplinary action as per relevant service rules, besides taking criminal action in accordance with law.

SANJEEV KAUSHAL,
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Additional Chief Secretary to Government Haryana,
Revenue & Disaster Management Department.